

Board of Trustees, Meeting Minutes

NTUC Board of Trustees

Meeting Minutes

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Special Called Meeting Minutes

Tuesday, June 28, 2011

This special meeting with Ann Gilton was called by President Larry Watson via email at 3:08 p.m. on June 22, 2011 for the purpose of gaining clarity on parliamentary procedures for the July 10 special membership meeting.

Call to Order: Larry Watson called the meeting to order at 6:39 p.m.

Mission & Vision: Led by Larry Watson.

Meditation: Led by Wayne Dorsey.

Board Members Present: Wayne Dorsey, Alice Frazier, Jo Keaveney, Ann Royalty, Suzanne Scott, Leslie Sharp, Larry Watson, Star Staubach

Board Members Absent: Rev. Doris Hoskins

Visitors: W. Ann Gilton, PRP, CPP-T (parliamentarian) Jerry Hof

Agenda: The agenda was accepted as written.

Parliamentarian Information Session

Ann Gilton will serve as parliamentarian at the special membership meeting on July 10. She reviewed for the Board what her role is as parliamentarian, outlined the meeting structure, and answered questions. Points addressed were:

- The only people on the platform will be President Larry Watson, Parliamentarian Ann Gilton, and Secretary Ann Royalty. The other Board members should be seated throughout the sanctuary.
- Three microphones will be used for discussion: one stationary mic for people supporting the motion, one stationary mic for people not supporting the motion, and one roving mic for people unable to get to a stationary mic. Larry will ensure that speakers alternate between pro and con.
- The Proposed Rules of Order may be amended at the beginning of the meeting. Acceptance of an amendment requires a majority vote of the active members. Passage of the actual Proposed Rules of Order requires 2/3 agreement.
- A Point of Information motion can be made by anyone (e.g., what is the meaning of "immediate" in the motion).

- The motion will come from the Board president, Larry Watson.
- Amendments to the motion are permitted, within limits. Amendments may not alter the primary intent of the motion.
- Ballots will be distributed to active members when they register as they enter the sanctuary. The ballots will be on colored paper so they can be raised as a "voting card" for any other votes that come before the meeting (e.g., the vote to accept the Proposed Rules of Order).
- The ballot for the primary motion will read: For removal (checkbox). Against removal (checkbox). Ballots will be invalid if both boxes are checked or if some other choice is written in.
- Tellers for counting the paper ballots will be Ann Gilton, congregant Patrina Mannino, and Board member Suzanne Scott.
- For amendment vote counting, active members will use their ballots as a "voting card." These votes will be counted by having voters count off row by row in each of the four sections of the sanctuary. Tellers assigned to the sections will write down the number from their sections and hand the numbers to Ann Gilton, who will total the numbers for the entire body.
- Eight additional tellers are needed to count and record votes for the four sections of the sanctuary for amendment votes, if any are required.
- Child care will be provided during the meeting.

Visitor Jerry Hof participated in this discussion and agreed that his questions had been answered.

Ad Hoc Transition Contingency Committee Report

Ad hoc Transition Contingency Committee members Alice Frazier, Ann Royalty, and Wayne Dorsey, along with President Larry Watson, reported on their meeting held at 5:00 p.m. this evening.

Committee member Leslie Sharp was unable to attend due to her work hours.

Alice distributed copies of the first draft checklist that was developed during the committee meeting. Other Board members added more items during the discussion in this meeting, and some Board members agreed to pick up various action items. Related Items

It was agreed that starting immediately Board officers will not sign checks without invoices attached to ensure standard operating procedure is consistently followed.

Treasurer Jo Keaveney made the following motion on recommendation from the Finance Committee: Motion: That the Line of Credit be managed by the Senior

Minister, with communication with the Treasurer before it is used, or with another Board officer if the Treasurer is unavailable. The motion was seconded and passed.

Larry Watson will contact an attorney to review Rev. Doris Hoskins' contract in light of the NTUC Bylaws and Ohio state law.

Closing

Closing Prayer: Larry closed the meeting with prayer.
The meeting was adjourned at 10:00 p.m.

Submitted,

Ann P. Royalty
Secretary, Board of Trustees
New Thought Unity Center